

THERESA LIBRARY BOARD MEETING

AUGUST 10, 2021

Present:

Tracy Hudon, President
Michaela Schied, Vice-President
Joan Kilcer
Theresa Leeson

Also in attendance:

Kristy Perry, Library Director

Call to Order:

The meeting was called to order at 7:05 p.m by President Tracy Hudon.

Regular business:

Motion to approve the July minutes: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
324	Village of Theresa	180.72
358	Baker & Taylor	136.97
359	Junior Library Guild	756.00
360	Midamerica Books	119.70
361	Kristy Perry	53.98
362	Time Warner Cable	18.00
363	Verizon	32.81

Motion to approve the bills: Theresa; Second: Joan.
Approved: Yes - 4; No - 0.

Report of Librarian:

1. We received 41.00 for pro-pay. This is the online payment program used by NCLS. We also received the second half of the Jefferson County funding - \$2169.
2. NCLS sent out a poll regarding the increased funding. Kristy voted for 10%. NCLS will notify libraries sometime in the fall.
3. At this point, Kristy will be able to attend the back-to-school event at Jezi's.
4. Bill Reynolds asked about contributing to the open house. We suggest paying for the cookies.

5. We have completed the Hero Act Paperwork. Given the current state of the county and increased cases, we have decided to reinstate the mask for everybody policy. Kristy will put up a sign.
6. Kristy has requested we look into cameras due to some recent incidents. Tracy will investigate options.

Correspondence

Tracy sent letters to the two trustee applicants, and email to Tim Minnick, but has not heard back from him.

Old Business:

1. Library substitute - reviewed job description. Kristy will post on facebook and local papers, as well as flyers around town.
2. Nobody has contacted us about doing windows yet. Tracy will call again.
3. Cleaning - Theresa will contact Tracy Bartlett with the job description.
4. Laptop - Kristy will contact Todd at NCLS about the cost of a laptop and wireless scanner.
5. Work scope - edited. Tracy will write a letter and Mickey will send letter and scope to town.
6. Party - Kraft is coming in to do the carpet at 1pm on Aug. 14. We can come in and tidy up on Saturday morning. Past library and local dignitaries have been invited. Media has been notified.

New Business:

1. Policies for museum - tabled until September. We should start with the town and ask them for a town historian policy. We also want to have a board liaison. Tracy will write a letter and mail it to them again.
2. We have not heard back about a new inspection date.
3. Kristy will make a planning trip for supplies and write up a budget for fall programming. Then we will know how much to requisition for a gift card.

Adjournment:

Motion to adjourn: Joan; Second: Theresa.

Approved: Yes - 4; No - 0.

Meeting was adjourned at 8:17.

Respectfully submitted,

Michaela Schied
Vice-President
Board of Trustees