

THERESA LIBRARY BOARD MEETING

JULY 27, 2021

Present:

Tracy Hudon, President
Michaela Schied, Vice-President
Joan Kilcer
Theresa Leeson

Also in attendance:

Kristy Perry, Library Director

Call to Order:

The meeting was called to order at 7:06 p.m by President Tracy Hudon.

Regular business:

Motion to approve the June minutes: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
271	Village of Theresa	170.45
310	4 River Valleys Historical Society	15.00
311	Baker & Taylor	276.43
312	Junior Library Guild	10.00
313	Kristy Perry	61.00
314	Time Warner Cable	41.99
315	Verizon	33.66

Motion to approve the bills: Theresa; Second: Joan.
Approved: Yes - 4; No - 0.

Motion to approve the financial report: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Report of Librarian:

1. \$123.00 in print/copy money was dropped off at the town office.
2. Hero Act - allows us to independently enact pandemic protocols in the event of a spike in cases where the state has not issued a mandate.

3. Discussion on Overdrive costs. We are ok with raising any amount, as the increased digital usage is most likely going to continue.
4. NCLS sent a list of patrons who have registered/used the library over the past year, with suggested edits. The board has decided this is not a priority at this time, due to other demands on the director. Kristy will post on the website and Facebook for patrons to come in and get their physical cards.
5. Kristy has a gift certificate for Jezi's cafe. They would like the library also to be part of their back to school event on August 29. This is contingent on when Kristy's vacation is.

Correspondence

NONE

Old Business:

1. Fine free - for the month of December.
2. Cleaning date - Saturday, August 14. We will ask Kraft services to do a deep clean of the carpets before this date, as well as ask the town to clean the outside of the windows. Theresa will contact a possible cleaner about coming in monthly. There are other quotes we will continue to work on getting.
3. Party - Dolly LaClair will do cookies. We want 6 dozen cookies. We will be sending out invites. We can decorate after cleaning on Saturday. We will be advertising in local media.
4. The potential trustee will be invited after their scheduling conflict resolves in the fall.

New Business:

1. Bids for cleaning/repair - we need to write up a job scope for bids, including paint, interior repair, and railing height increased.
2. Museum policy - top floor and craft room are under purview of town historian. We need to contact Tim and make him and town aware of issue. The areas need to be cleaned and organized prior to inspection and party.

Adjournment:

Motion to adjourn: Joan; Second: Theresa.

Approved: Yes - 4; No - 0.

Meeting was adjourned at 8:45.

Respectfully submitted,

Michaela Schied
Vice-President
Board of Trustees