

THERESA LIBRARY BOARD MEETING

JUNE 8, 2021

Present:

Tracy Hudon, President
Michaela Schied, Vice-President
Joan Kilcer
Theresa Leeson

Also in attendance:

Kristy Perry, Library Director

Call to Order:

The meeting was called to order at 7:11 p.m by President Tracy Hudon.

Regular business:

Motion to approve the May minutes: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
218	Village of Theresa	31.89
254	Baker & Taylor	534.62
255	Collaborative Summer Lib Prog	63.12
256	North Country Library System	1464.53
257	Route 37 Building Supply, Inc.	115.37
258	Smart Apple Media	99.25
259	Time Warner Cable	36.00
260	Verizon	339.52
261	W.B. Mason Co., Inc.	191.98

Motion to approve the bills: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Report of Librarian:

1. Mr. McKeever has not been here to check our building capacity, but he will, and he said there used to be a sign for one.
2. Kristy purchased Summer Reading supplies at Hobby Lobby and is working on pricing frames for the documents found in the desk.

3. Kristy attended the gaming Zoom meeting. There are kids interested in continuing Minecraft when the COVID restrictions are lifted, and Kristy will research other options patrons may be interested in.
4. Kristy will be asking the Friends to support Summer Reading prizes and she has already talked to the Twisted Ice Cream owner about getting ice cream coupons.
5. For the August open house idea, there was a suggestion that we might create door prize baskets that promote local businesses. Mickey will put together a suggested price list for approval for the next meeting. Theresa will look into options for refreshments.
6. Three of the craft samples for Summer Reading are complete, and Kristy is also doing a craft for Father's Day.
7. Discussion regarding post-pandemic policies. The Board decided to revert to our pre-pandemic fines and checkout/item limits, giving patrons until September 1 to return any items they have had for an extended period, which will be advertised throughout the summer. Given the turnover in patron populations, the board deemed it prudent to encourage the timely return of items; however, future consideration of Fine-Free Days/Weeks will be discussed at a future meeting.

Motion to rescind the Emergency Policy modifications (suspension of fines, increasing length of checkout and item limits) approved on 9 June 2020, effective 1 September 2021: Theresa;
Second: Joan.

Approved: Yes - 4; No - 0.

8. Discussion of consideration of new mask policies. Our reopening policy states that we will act in accordance with current NYSDOH policies, so Kristy only needs to update the door sign and online notices.
9. There has been some unclear communication between the town historian and library director regarding library and museum materials. The board determined that a policy regarding the relationship between the library director position and the town historian position should be enacted for safety and liability reasons. This will be addressed at the July meeting.

Correspondence

Two more letters of intent for the open trustee position were received.

Old Business:

1. Trustee search - Theresa will invite one of the trustee applicants to the July meeting. Joan will research possible conflicts of interest for the other applicant, and if it is determined that there is not one, that applicant will also be invited to the July meeting. The first applicant will be sent a letter respectfully declining the application due to a conflict of interest.
2. August Reopening - discussed under Director's report.
3. Conflict of Interest policy -

Motion to approve the Conflict of Interest policy: Joan; Second: Theresa.

Approved: Yes - 4; No - 0.

New Business:

1. Long Range Plans - Board updated building and grounds plan to identify items crossed off. Online plan will be revised for the July meeting. Board members will also bring date conflicts for a library cleaning day.

Adjournment:

Motion to adjourn: Joan; Second: Theresa.

Approved: Yes - 4; No - 0.

Meeting was adjourned at 8:55.

Respectfully submitted,

Michaela Schied
Vice-President
Board of Trustees