

THERESA LIBRARY BOARD MEETING

MAY 11, 2021

Present:

Tracy Hudon, President
Michaela Schied, Vice-President
Joan Kilcer
Theresa Leeson

Also in attendance:

Kristy Perry, Library Director

Call to Order:

The meeting was called to order at 7:03 p.m by President Tracy Hudon.

Regular business:

Motion to approve the April minutes: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
174	Village of Theresa	160.59
206	Baker & Taylor	93.31
207	Philly Fuels Inc.	210.68
208	North Country Library System	42.50
209	Thousand Islands Sun	45.00
210	Time Warner Cable	18.00
211	Verizon	34.76

Motion to approve the bills: Theresa; Second: Joan.
Approved: Yes - 4; No - 0.

Report of Librarian:

1. Kristy spent \$50 on lumber for the planters. She will also purchase dirt and plants once the planters are constructed.
2. The jack has been fixed and the splitter installed so we have a working phone and fax now.
3. Kristy is waiting to hear back from Victoria McCulloch at the IRIS building about whether the items she has chosen are appropriate for the students. She has selected a butter churn, fluter, skein wheel, typewriter, and candle mold. Since she will be at the school for several hours in

the morning on May 18 and 20, the library will be opening at 1PM instead of 12PM on those days.

4. Kristy shared a draft of the conflict of interest policy, which we are required to have.
5. The NCLS merger with other systems has been completely cancelled, but NCLS is still considering different fee structure options.
6. As of May 19, NYS is up to 75% capacity in public buildings. Kristy will contact town to determine maximum capacity of building as there is no posted sign.
7. Kristy will look into getting frames for some of the documents found in the desk.
8. Kristy ordered supplies for the summer reading, and contacted the new business on Main Street about supplying a prize for adults. Kristy will also get ice cream coupons for the kids.
9. Kristy has the sub paperwork for Sandy, and will contact the other people who expressed interest.
10. Tim Minnick has several projects he is interested in, and would like the board to discuss any ideas for the museum during our long-range planning. There was also some confusion about a patron borrowing museum items, as well as Kristy's role in facilitating such exchanges. This may need to be part of our future policies.
11. One of the libraries is setting up a Zoom meeting to discuss providing online gaming options for patrons.
12. Kristy will take a break from weekly crafts in June to get prepped for summer reading.

Correspondence

NONE

Old Business:

1. Trustee search - Five people originally expressed interest, but there was only one person who actually sent a letter in response to Kristy's trustee information.
 - a. Items to consider: conflict of interest? Others who expressed interest?
 - b. Actions: Kristy will consult NCLS about conflict of interest and will send a follow-up email to the other four interested parties and we will discuss both at the next meeting.
2. Financial report - Need to keep an eye on fuel and utilities, but other than that we are in good shape.

Motion to approve the May financial report: Theresa; Second: Joan.

Approved: Yes - 4; No - 0.

New Business:

1. Long Range Plans - Will discuss Building/Landscaping next time. Board members will review current plan and bring suggestions.
2. August reopening? - Anniversary of library dedication is August 17 (110 years). If COVID restrictions lift, maybe we could have an open house w/ cake and punch? We will discuss at future meeting.

Adjournment:

Motion to adjourn: Joan; Second: Theresa.
Approved: Yes - 4; No - 0.

Meeting was adjourned at 8:42.

Respectfully submitted,

Michaela Schied
Vice-President
Board of Trustees