

THERESA LIBRARY BOARD MEETING

JUNE 21, 2022

Present:

Tracy Hudon, President
Michaela Schied, Vice-President
Pam Brown
Theresa Leeson

Also in attendance:

Kristy Perry, Library Director
Janet Gee

Call to Order:

The meeting was called to order at 7:13 p.m by President Tracy Hudon

Public Comments:

NONE

Regular business:

Motion to approve the March minutes: Pam; Second: Theresa.
Approved: Yes - 3; No - 0; Abstained - 1

Motion to approve the May minutes: Theresa; Second: Pam.
Approved: Yes - 3; No - 0; Abstained - 1

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
212	Village of Theresa	16.81
247	NCLS	325.00
248	Kristy Perry	67.55
249	Kristy Perry	100.00
250	Verizon	34.59
251	W.B. Mason	103.63
252	Baker & Taylor	443.28

Motion to approve the bills: Theresa; Second: Pam.
Approved: Yes - 3 No - 0; Abstained - 1.

Report of Librarian:

1. Kristy received an email from Steve regarding the roof. Kristy picked it up and it is an invoice for \$1780. This will get paid in the July bills. Next we need the storm doors replaced.
2. We will be promoting the basement book sale for the village-wide Memorial Day yard sales.
3. There was an email from Mark Walczyk's office stating we will be receiving \$10,000. We need to let the town know to put this in the capital fund.
4. We received a check from the Friends for Summer Reading supplies. Kristy still needs to purchase ice cream coupons for the summer reading program.
5. Theresa Primary teacher reached out to Kristy asking for names of SRP participants. Kristy added a line to the summer reading signups for parents to give permission to share names.
6. Made \$2.50 at the book sale.
7. Emery took a job in Carthage, but let Kristy know what his hours are in case he can fill in.
8. Kristy attended the JAB meeting. One of the points is they want to purge bills older than 6 years, given that they will probably not be paid, and they want to minimize transfer if they get a new circulation system.
9. Kristy sent an email regarding options to increase Overdrive funding. Are we willing to pay more? We have money in our budget to do so. Board is in favor.

Correspondence

NONE

Old Business:

1. Museum policy -

Motion to approve the Museum policy: Pam; Second: Theresa.
Approved: Yes - 3; No - 0; Abstained - 1.

2. Bulletin Board policy - Tabled
3. Updating Board of Trustees bylaws - Board would like to see the current trustee part of the handbook to update between now and next month.
4. Vice-President Election - Michaela Schied is stepping down as Vice-President.

Motion to elect Pam Brown as Vice-President: Theresa, Second: Tracy.
Approved: Yes - 3; No - 0; Abstained - 1.

New Business:

1. Board Member Resignation:

Motion to accept the resignation of Michaela Schied as member of the Theresa Free Library Board of Trustees, with regret, effective immediately: Theresa; Second: Pam.
Approved: Yes - 3; No - 0; Abstained - 1.

2. Board Member Nomination:

Motion to appoint Janet Gee and Eileen Kaleel as a members of the Theresa Free Library Board of Trustees: Pam; Second: Theresa.
Approved: Yes - 3; No - 0.

3. Volunteer policy and application:

Motion to approve the volunteer policy and application: Pam; Second: Theresa.
Approved: Yes - 3; No - 0.

4. Scope of Work:

Steve says the original scope of work needs to include the plaster work.
Scope has not been put out yet. Theresa is going to contact Mark Savage again about the scope of work now that the roof is fixed.

Adjournment:

Motion to adjourn: Theresa; Second: Pam.
Approved: Yes - 3; No - 0.

Meeting was adjourned at 8:30.

Respectfully submitted,

Michaela Schied
Secretary to the Board of Trustees