

THERESA LIBRARY BOARD MEETING

DECEMBER 14, 2021

Present:

Tracy Hudon, President
Michaela Schied, Vice-President
Pam Brown
Joan Kilcer
Theresa Leeson

Also in attendance:

Kristy Perry, Library Director

Call to Order:

The meeting was called to order at 7:00 p.m by President Tracy Hudon.

Regular business:

Motion to approve the November minutes: Joan; Second: Pam.
Approved: Yes - 5; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
492	Key Bank	121.97
506	Village of Theresa	26.91
539	Philly Fuels	313.78
542	Baker & Taylor	448.05
543	East West Books	184.91
544	North Country Library System	42.34
545	Verizon	34.29
578	Village of Theresa	174.75

Motion to approve the bills: Joan; Second: Pam.
Approved: Yes - 5; No - 0.

Report of Librarian:

1. Emery can work on December 24 and December 28 if we want. Since we rarely get anyone on Christmas Eve, we will keep the library closed. We will do shortened hours on New Year's Eve.

2. We had discussed a fine-free December event, but we lost track. So we will have a fine-free January 2022.
3. NCLS is looking for volunteers for promo spots to be filmed in the spring/summer 2022. Kristy was approached and can brainstorm content between now and then.
4. Museum policies - Kristy will resend the updated draft, and we will vote next month.
5. Mask mandate - Kristy updated the sign to reflect the JeffCo/NYS mandate

Motion to approve Diane Shaylor as a library substitute: Joan; Second: Pam.

Approved: Yes - 5; No - 0.

6. Compliance Initiative Toolkit - We are mostly in compliance, but the dates for trustee terms need to be updated.

Correspondence

NONE

Old Business:

1. Security system - Tracy shared the draft to the town regarding the security system. Tracy will send to town board email.
2. Museum policy - tabled until January.

New Business:

1. Kristy brought up a poster/display policy. This is something we can look at during a future meeting.

Adjournment:

Motion to adjourn: Joan; Second: Pam.

Approved: Yes - 5; No - 0.

Meeting was adjourned at 7:50.

Respectfully submitted,

Michaela Schied
Vice-President
Board of Trustees