

THERESA LIBRARY BOARD MEETING

JULY 12, 2022

Present:

Tracy Hudon, President
Janet Gee
Eileen Kaleel
Theresa Leeson

Absent:

Pam Brown, Vice-President

Also in attendance:

Kristy Perry, Library Director
Michaela Schied, Secretary to the Board

Call to Order:

The meeting was called to order at 7:11 p.m by President Tracy Hudon

Public Comments:

NONE

Regular business:

Motion to approve the June minutes: Theresa; Second: Janet.
Approved: Yes - 4; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
264	Village of Theresa	172.09
306	Baker & Taylor	476.23
307	PTL Contracting Corp	1780.00
308	Verizon	32.25

Motion to approve the bills: Theresa; Second: Eileen.
Approved: Yes - 4; No - 0.

Report of Librarian:

1. Current petty cash count: 191.32
2. There is a Back-to-School Bash at Jezi's on Sunday, August 28 from 10-2
3. Kristy reviewed the fine free decision with the board, as a question came up from NCLS regarding the wording.

Motion to forgive all bills for Theresa patrons currently in sirsi in order to facilitate NCLS transfer of data to new management system: Theresa; Second: Eileen.

Approved: Yes - 4; No - 0.

Motion to eliminate all overdue fines for Theresa patrons beginning immediately, however, bills for lost and damaged items will continue to be issued: Theresa; Second: Janet.

Approved: Yes - 4; No - 0.

4. Kristy is also working on a contact sheet for the board with all phone numbers and emails in case of emergency.
5. 29 patrons are signed up for the Summer Reading Program so far.
6. Kristy notified the board that there are two options being brought to NCLS directors regarding Overdrive budget options - increasing the flat fee to \$250 and increasing the total budget (\$525-\$610 for us). Once the options have been voted on, Kristy will let the board know which option wins.
7. Kristy informed the board about some safety issues in other libraries, just for awareness.
8. A local business owner stopped in recently to share some ideas regarding possible community projects the library might like to participate in.

Correspondence

NONE

Old Business:

1. Bulletin/display policy - tabled until Sept.
2. Volunteer Policy & application - has been added to website
3. Updating Trustee Bylaws - tabled until Sept. Current bylaws printed out for all trustees to edit.
4. Theresa's talk to Mark Savage?
Roof - overflow drain and patching
Theresa/Janet will talk to contacts about submitting bid for interior work
5. Discussion re: options for library future

New Business:

1. Financial report

Motion to approve the financial report: Theresa; Second: Eileen.

Approved: Yes - 4; No - 0.

2. Policy about getting rid of fees - done

Adjournment:

Motion to adjourn: Theresa; Second: Eileen.

Approved: Yes - 4; No - 0.

Meeting was adjourned at 8:54.

Respectfully submitted,

Michaela Schied
Secretary to the Board of Trustees