

THERESA LIBRARY BOARD MEETING

MAY 9, 2023

Present:

Tracy Hudon, President
Pam Brown, Vice-President
Janet Gee
Eileen Kaleel

Also in attendance:

Theresa Leeson (virtual)
Kristy Perry, Library Director
Michaela Schied, Secretary to the Board

Call to Order:

The meeting was called to order at 7:07 p.m by President Tracy Hudon.

Public Comments:

NONE

Regular business:

Motion to approve the April minutes: Pam; Second: Janet.
Approved: Yes - 4; No - 0.

Approval of Expenditures:

The Bills Were Passed As Follows:

#	Claimant:	\$ Amount:
152	Triple M Construction	2070.00
194	Baker & Taylor	634.55
195	Charter Communications	59.99
196	Emery Grant	28.40
197	North Country Library System	1080.65
198	Philly Fuels	278.85
199	Michaela Schied	30.00
200	Thousand Islands Sun	45.00
201	Verizon	33.13
202	Village of Theresa	207.76

Motion to approve the bills: Pam; Second: Eileen.
Approved: Yes - 4; No - 0.

Report of Librarian:

1. There are yard signs from NCLS "Strong Libraries" if anyone wants one.
2. Kristy emailed asking for LibKi refund. Paulette said it will happen in the next couple of weeks.
3. Kristy also sent an email about the abandoned property letter. She has not heard back yet but will pass the info onto the town when she does.

4. Literacy walk is on June 7, 6-7 pm. Kristy is working on her costume and will hand out summer reading info.
5. The next JAB/DO meeting is also on June 7 and she will pick up an early literacy kit to have available at the literacy walk. Might want to get a Theresa Free Library sign for future events/parades, etc.
6. The town guys were here and turned on the outside water valve (it was in the ceiling). Kristy has also not heard back from the garden club, so she will see if they still need water. Town guys also fixed the toilet. Bill will be sent for that.
7. Kristy called the town about the front door post, which is loose. This is still on the fix-it list.
8. Update about the painting - finished and looks great. Matt also fixed the gaping hole in the wood. Next item is the banister, and there are a couple of leads on people who might be able to do it. Kristy will also be shifting around some items after weeding.

Correspondence

Donation from The Lighthouse event for Friends of the Library (\$160)

Old Business:

1. Meeting with the town - Steve, Kim, and Kevin were there representing the town.
Discussed:
 - the MOU and the library's standing as an independent entity.
 - request - if people come in to do an inspection, do it during working hours and walk Kristy through.
 - shared other information about the state of the museum portion and how that has impacted library
 - asked for monthly balance account from this point on
 - town says Walczyk money needs to be spent by the end of the year. Eileen emailed Walczyk asking what the parameters of the money are. She is waiting to hear back.
 - communication - hoping to start fresh and work on better relationship between library board and town board
 - clarified that Kristy has been hired by the board and she has a certain amount of autonomy to hire others
 - town offered their insurance company if library wanted to get a quote
 - clarified time card procedures and Kristy knows what to do moving forward
 - Kristy will stay in retirement system; any regularly scheduled staff can also opt in. As-needed workers are treated as contractors by town.
 - Eileen offered to go to all board meetings and give a report. One person was on board, but other two stated not needed
 - clarified that library is not definitely leaving, still investigating, but if that ends up happening, town will still be responsible for payroll.

New Business:

1. Discussed items on fix-it list and assigned tasks for moving forward with them.
2. Financial report - tabled.

Adjournment:

Motion to adjourn: Pam; Second: Eileen.

Approved: Yes - 4; No - 0.

Meeting was adjourned at 8:36.

Respectfully submitted,

Michaela Schied
Secretary to the Board of Trustees